



## Creating Cleaner Lodging Spaces

# Your Hospitality Hygiene Guide

Around the world, the hospitality industry is taking on a greater responsibility for the well-being of guests and staff. Kimberly-Clark Professional is here to help.

Use this guide to prepare your property for new hygiene standards.

## Hygiene Expertise for Hygiene Excellence

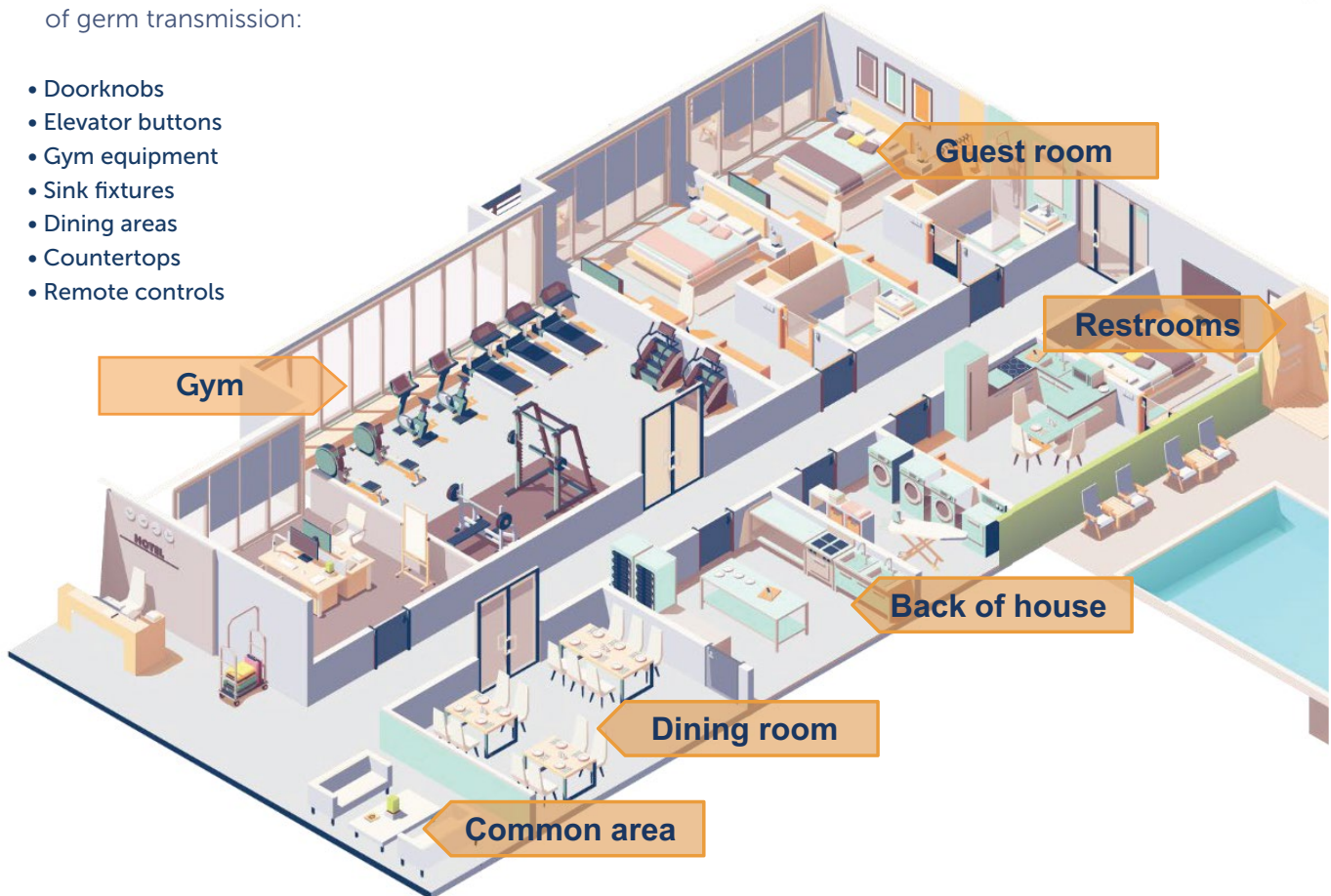
When people stay and work in your hotel, they're trusting you with their well-being. As an industry innovator and leader in hygiene products for nearly 150 years, Kimberly-Clark Professional understands the meaning of that trust. Kimberly-Clark brands are used by over one-fourth of the world's population. And trends show familiar brands like Kleenex® and Scott® are preferred by consumers. As you implement new measures to protect valued employees and guests, we've got the tools, solutions and guidance to help meet your needs.

# Lodging hot spots

These areas require hygienic solutions to help stop the spread of germs in your workplace.

- Targeting “hot spots” with hand and surface hygiene is a key step toward helping reduce the spread of germs.
- Objects touched by lots of people throughout the day should be cleaned and disinfected frequently to help break the chain of germ transmission:

- Doorknobs
- Elevator buttons
- Gym equipment
- Sink fixtures
- Dining areas
- Countertops
- Remote controls



To learn additional best practices, visit these sites: [hand hygiene](#) and [surface disinfecting](#).

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# 10-step **building hygiene** checklist

## What to consider before reopening



As people return to work, it's important to reassure them about the cleanliness and hygiene of your facility. Before you reopen, consider the following steps to demonstrate your commitment to maintaining a clean and hygienic environment.

### 1. Make sure your water system and devices are safe.<sup>1</sup>

After a prolonged shutdown, stagnant or standing water can cause conditions that increase the risk of waterborne illnesses.

### 2. Create a "limited-touch" environment.

Reduce contact with frequently touched surfaces via automatic systems such as sensor-activated door openers and electronic restroom dispensers. Consider simple hygienic upgrades like placing paper towels or tissues next to restroom exits for use on door handles.

### 3. Ensure that your cleaning staff is trained on new protocols.

Do they understand the difference between cleaning, sanitizing and disinfecting? Do they know how to reduce the risk of cross-contamination and address "hot spots"? Make sure all protocols are implemented properly before reopening your building.

### 4. Establish screening procedures.

Will you conduct health screenings for everyone who enters your building? What about temperature checks and virtual signins via QR codes? See these OSHA guidelines for additional recommendations.

### 5. Maintain social distancing.

Make sure workspaces are at least six feet apart and consider reducing the number of chairs in a meeting space or conference room.<sup>2</sup>

### 6. Rethink unassigned workspaces and shared equipment.

The CDC recommends that workers avoid using desks, work tools or equipment used by other employees.<sup>3</sup>

### 7. Post hygiene information throughout your facility.

Include hand hygiene tips and details about screening procedures, cleaning protocols and when an area was last cleaned to reassure people about the steps you are taking to provide a safe and hygienic environment.

### 8. Keep critical supplies well-stocked.

Make sure you have sufficient quantities of soap, bathroom tissue and other items. Also consider adding amenities to promote hand and surface hygiene such as hand sanitizer stands and personal disinfectant wipes for desks, phones and keyboards.

### 9. Develop a response plan in case someone in your building becomes ill.

Identify a space where the person can be safely isolated and have a plan for transferring them to a health facility.<sup>4</sup>

### 10. Consider enhancements to indoor air quality.

Americans spend upwards of 90% of their time indoors. An EPA report found that installing a system designed to improve indoor air quality in an office can lead to increased productivity, fewer lost work days and medical cost savings.<sup>5</sup>

To learn additional best practices, visit these sites: hand hygiene and surface disinfecting.

<sup>1</sup> CDC, <https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html>

<sup>2</sup> CDC, <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>

<sup>3</sup> CDC, <https://www.osha.gov/Publications/OSHA3390.pdf>

<sup>4</sup> World Health Organization, <https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf>

<sup>5</sup> Environmental Protection Agency, <https://www.epa.gov/indoor-air-quality-iaq/office-building-occupants-guide-indoor-air-quality>

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